

**GOVERNMENT OF HARYANA
TRANSPORT DEPARTMENT
(REGULATORY WING)**

ORDER

Introduction

State Government is committed to provide safer and sufficient transportation to school going children. In order to provide the adequate transportation facilities to the school going children, the State Government has taken an initiative to exempt all the vehicles used for carrying students to schools/colleges/other educational institutions from the liability of payment of tax under the Haryana Motor Vehicles Taxation Act, 2013 so that more and more people are encouraged to ply educational vehicles.

2. State Government has also provided free travelling facilities to girl students of the schools/colleges/ institutes situated in the State which are recognized by the State Government/affiliated with any university or board in the State in Haryana Roadways buses. The passes are being issued upto maximum limit of 60 Kms on the half yearly basis on the recommendation of the school/college/institute authorities.

Further, in order to ensure the safety of school going children, Government of Haryana feels it necessary to formulate a policy for safer transportation of school going children. Therefore, the policy namely "**Surakshit School Vahan Policy**" is hereby formulated as under:-

Surakshit School Vahan Policy

The following committees at State, District and Sub District level are constituted for framing policies/norms for the safer transportation of school going children and implementation thereof:-

1. **State Level Committee**
2. **District Level Committee**
3. **Sub-District Level Committee**

1. **State Level Committee:-**

A State Level Committee for formulating and enforcing norms prepared for the safety of school buses and implementation of this policy is hereby constituted under the chairmanship of Principal Secretary to Government Haryana, Transport Department and comprising of following officers:-

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| 1. Principal Secretary to Government Haryana
Transport Department. | --- | Chairman |
| 2. Transport Commissioner,
Haryana, Chandigarh. | --- | Member |
| 3. Excise and Taxation Commissioner,
Haryana, Panchkula. | --- | Member |
| 4. Director General State Transport,
Haryana, Chandigarh | --- | Member |
| 5. Director General of Police,
Haryana, Panchkula | --- | Member |
| 6. Director General,
Higher Education. | --- | Member |
| 7. Director General,
Secondary Education. | --- | Member |
| 8. Director General,
Elementary Education | --- | Member |

The above committee shall be conferred with the powers to formulate the norms for the safety of the school buses.

2. District Level Committee:-

A District Level Committee under the chairmanship of Deputy Commissioner concerned and comprising of following officers is hereby constituted:-

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|----|---|-----|----------|
| 1. | Deputy Commissioner | --- | Chairman |
| 2. | Superintendent of Police | --- | Member |
| 3. | Secretary, Regional Transport Authority | --- | Member |
| 4. | General Manager, Haryana Roadways | --- | Member |
| 5. | District Education Officer | --- | Member |

The above committee shall meet once in each month and shall evolve the action plan to enforce the norms/policies prepared by the State Level Committee. The above Committee shall conduct inspection of school buses in the district either in the premises of the school concerned or in such other places to ensure compliance to the provisions of the Haryana Motor Vehicles Rules for safer transportation of school going children. The programme of inspection of school buses shall be planned in such a manner that each bus of each school is covered for inspection by the above committee at least once in a year. The above committee shall also plan the inspection programme of inspection of school buses to be carried out by sub district level committee in the sub division.

3. Sub-District Level Committee:-

A Sub-District Level Committee is hereby constituted under the chairmanship of Sub Divisional Magistrate comprising of following officers:-

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|----|---|-----|----------|
| 1. | Sub Divisional Magistrate | --- | Chairman |
| 2. | Deputy Superintendent of Police | --- | Member |
| 3. | Block Education Officer | --- | Member |
| 4. | Representative of Secretary, Regional Transport Authority | --- | Member |
| 5. | Representative of General Manager, Haryana Roadways | --- | Member |

The above committee shall meet once in three month and shall conduct inspection of school buses in the sub division either in the premisses of the school concerned or in such other places to ensure compliance to the provisions of the Haryana Motor Vehicles Rules for safer transportation of school going children as per programme evolved by District Level Committee. The programme of inspection of school buses shall be planned in such a manner that each bus of each school is covered for inspection by the above committee at least once in a year. The committee shall submit the monthly report of inspection of school buses to the district level committee.

The District Level Committee and the Sub Division Level Committee shall ensure that the buses carrying school children comply with the mandatory requirements as per provisions of Motor Vehicles Act, 1938 and rules framed thereunder and also adhere to the directions issued by various

courts regarding safer transportation of school going children issued from time to time. The broad mandatory requirements are given herebelow:-

Mandatory requirements:-

- (i) That the school buses/vehicles shall be painted in 'Yellow' colour with a 254 millimeters wide strip of dark blue paint going all around the body 178 millimeters below the windows.
- (ii) The school buses/vehicles shall be affixed at the front with white reflective tape and at the rear with red reflective tape running across the width of the body and yellow reflective tape running across the length of the body. The tapes to be affixed should not be less than 50 mm width and should conform to the required BIS Standards (as amended from time to time).
- (iii) The school buses/vehicles shall be fitted with a speed governor conforming to the Standard AIS: 018. The speed governor so fitted should be manufactured and installed by the manufacturer/dealer approved by the office of Transport Commissioner, Haryana, Chandigarh.
- (iv) The words "School Bus" must be written on the back and front of the bus. If it is a hired bus, "On School Duty" should be clearly indicated.
- (v) The school buses/vehicles should be properly maintained, shall be road worthy, shall possess the certificate of fitness and insurance certificate, not emanate smoke beyond permissible limit. It should be manned by trained, experienced and well versed driver provided with attendant or conductor.
- (vi) Every vehicle, bus, van or such other means of transport, carrying school children shall hold a proper permit/permission.
- (vii) The school buses/vehicles driver engaged should have at least 5 years driving experience.
- (viii) The school buses/vehicles driver shall not have been challaned more than three times for traffic violation like jumping red light, improper parking, violating stop line, unauthorized lane changing, overtaking etc. and ought not to have been challaned for an offence under Section 279, 336, 337, 338, 304-A of the Indian Penal Code, 1860, during the period of requisite experience of 5 years.
- (ix) All school buses/vehicles shall have a conductor or an attendant. The attendant should be adequately trained to handle the young children.
- (x) The school buses/vehicles shall not be permitted to exceed the speed of maximum 50 kilometers per hour in any part of the city.
- (xi) All schools/educational institutes having parking area inside the boundary walls shall ensure that the children are dropped inside the boundary wall of the school/educational institute by buses/vehicles.
- (xii) All educational vehicles should carry First-Aid-Box and Fire Extinguisher as required under the rules.

- (xiii) The school buses/vehicles shall carry a board showing name of the school, routes and timings. The telephone number of the owner of the bus/vehicle and Police Control Room should be displayed inside the bus.
- (xiv) The conductors and drivers of the school buses/vehicles shall be subject to a refresher course at least once in three years to be arranged by the Transport Department. It shall be obligation of the registered owner of the bus and school to ensure that the drivers and conductors undergo the required refresher courses within the stipulated period.
- (xv) The drivers of all the vehicles engaged in carrying school going children shall be subjected to medical fitness by the Civil Surgeon of the District which may be arranged for the purpose once in a three years.
- (xvi) All drivers and conductors of the educational vehicles shall wear proper uniform and name plate showing the name and licence number of the driver and the conductor. No educational vehicle shall carry children in excess of 1.5 times of its registered seating capacity.
- (xvii) The educational institution should control and man the traffic through own manpower in and around the school premises.
- (xviii) In case of any violation, the vehicle shall be challaned/seized under Section 207 of the Motor Vehicles Act, 1988 by the authorized Enforcement Officer of the Transport Department and further action to cancel the RC/permit/driving licence of the driver should also be taken as per provisions of Motor Vehicles Act, 1988.
- (xix) School buses/vehicles should not be fitted with any type of tinted glasses and curtains.
- (xx) After 1.4.2014, any new vehicle to be engaged in carrying the school going children should be registered by the concerned Registering Authority after ensuring that GPS has been fitted in the vehicle.

Dated Chandigarh
the 30.01.2014

(R.R. Jowel)
Principal Secretary to Government Haryana,
Transport Department

Endst.No. 2977-3064 Dated Chandigarh the 31-1-2014

A copy is forwarded to the following for information and necessary

action:-

1. Transport Commissioner, Haryana, Chandigarh.
2. Excise and Taxation Commissioner, Haryana, Panchkula.
3. Director General State Transport, Haryana, Chandigarh.
4. Director General of Police, Haryana, Panchkula.
5. Director General, Higher/Secondary/Elementary Education.
6. All Deputy Commissioners in the State.
7. All Sub Divisional Magistrates in the State.

Additional Transport Commissioner,
Haryana, Chandigarh

cc - Sr. J. Prasad